

Covid-19 Controls – Level 2 updated 12/08/2020

Stadium/Courts	
Controls	Measures
Venue capacity restrictions Groups of 100 max 100 in building.	
<ul style="list-style-type: none"> Limit number of players in teams and number of coinciding games. Separate courts with drapes and equipment set up with spacing. 	<ul style="list-style-type: none"> Organisers to space games out to ensure venue does not exceed max allowed participants. 10min minimum break between rounds to allow complete exit from venue before next round enters Limit 5x volleyball courts, 3x netball/basketball/futsal Where possible drop curtains between courts to segregate users further.
1. Contact Tracing	
<ul style="list-style-type: none"> Hirer/person in charge of booking to manage contact tracing of all participants. Venue contact tracing from hirer/person in charge of booking 	<ul style="list-style-type: none"> Hirer to have contact register/app for all attendees of booking. PGA does not require this information, however this must be kept for a minimum of 4 weeks and be available to DHB or other GOVT department for the purpose of Covid 19 contact tracing. Hirer/Person in charge of booking. must sign in via foyer tablet or QR code scanner. Any user with tag to enter at back door for their booking is not required to sign in as your information has been registered when you swipe in.
2. Increased cleaning	
<ul style="list-style-type: none"> Schedule for cleaning during booking Instructions and equipment provided to organisers Reduce high touch areas Venue to sterilise PGA equip and venue each night 	<ul style="list-style-type: none"> Cleaning of high touch areas to occur between each round i.e <i>game ball, exit doors, top of volleyball nets. Organiser in charge of booking to do this</i> No team benches, courtside tables, umpire stands or score clock controls for teams. One scoreclock to be operated by organiser for round timings unless an egg timer and air horn would suffice. Individual teams to score games with pen and paper. <p>Unless Organisers provide staff or volunteers to sanitise all surfaces and courtside furniture and equipment between each round.</p>

	<ul style="list-style-type: none"> • Use door jams to hold open main stadium doors to reduce touch. The organisation contact (floor warden) must remove these at the end of the night or in the event or a fire • The change room corridor, showers and toilets will be off limits to users and only accessible to Arena Gym members. • Venue to sterilise volleyball nets, netball/basketball hoops, futsal goals after use. • Toilets, basins, hand sanitisers etc to be sterilised by venue staff after each separate booking. • No Equipment ie balls to be brought into the venue by participants, unless supplied by the hirer/person in charge of the booking for the purpose of the game, hirer in charge of booking to manage this on entry.
<h3>3. Restricted entry for spectators</h3>	
<ul style="list-style-type: none"> • All teams to be limited to team + 1x coach/manager per group. • Auto doors locked. • No general public permitted in venue. 	<ul style="list-style-type: none"> • Only those on Team contact tracing form to enter venue. • Each user group to ensure forms are distributed and to manage the entry of teams. • Back doors to be manned by the hirer/person in charge of the booking between rounds. • Mezzanine floor not available to spectators • One parent/coach to be present with team prior to entry into venue • Subway to close grate with no access from public, with the exception of Subway staff having access to public toilets.
<h3>4. Social distancing inside/outside venue</h3>	
<ul style="list-style-type: none"> • Communication sent to teams re requirements • Bollards/cones use • Stagger rounds • Social distancing inside venue 1m. 	<ul style="list-style-type: none"> • Participants told to group as teams rather than congregate around doors • Signage illustrating social distancing requirements on entry doors. • Bollards and cones used in near car parks to reduce risk of people congregating where there is traffic. • Minimum 10mins between rounds to allow everyone to vacate venue, high touch area and equipment clean to be done before next round of people allowed into venue (organiser in charge of booking to manage this) • Separate exit points on court 1,2,3 to prevent group cross over. Map supplied and users to communicate this to parents/caregivers for pick up. • Separate court entrance doors. • Any bags, drink bottles to be bought inside stadium and left against wall in booking groups
<h3>5. Different entry/exits</h3>	

<ul style="list-style-type: none">• Back door only for entry for all user groups.• Separate exit doors for courts.• Front door for Arena Gym Members only.	<ul style="list-style-type: none">• Signage to identify different entry and exit from stadium. Bollards to keep people back from doorways. Sanitiser at both entry and exit.• Communication sent to all participants. Doors to remain locked or manned to ensure no one enters mid-round, map on exit doors supplied for parents/caregivers pick up.• Hirer/person in charge of booking to ensure all exit doors are closed after event.• Entry for booking without swipe tag will need to be let in by PGA venue staff member. If set up is required by hirer/person in charge of booking, entry will be no earlier than 10 minutes before booking and hirer/person in charge of booking is required to let attendees in at start of booking time.
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Function Rooms	
Controls	Measures
Venue capacity restrictions. Maximum pax in rooms to ensure 1m social distancing. Harris x 20 Simkin x 20 Lecture Theatre x 20 Hawks Nest x 20 Board Room x 8 EIT Lab x 20 EIT Gym x 20	
<ul style="list-style-type: none"> Maximum number of pax in rooms at once 	<ul style="list-style-type: none"> Table and chairs in rooms set up to max capacity. Hirer/Person in charge of booking to manage attendee numbers. Signage on doors
6. Contact Tracing	
<ul style="list-style-type: none"> Hirer/person in charge of booking to manage contact tracing of all participants. Venue contact tracing from hirer/person in charge of booking 	<ul style="list-style-type: none"> Hirer to have contact register/app for all attendees of booking. PGA does not require this information, however this must be kept for a minimum of 4 weeks and be available to DHB or other GOVT department for the purpose of Covid 19 contact tracing. Hirer/Person in charge of booking. must sign in via foyer tablet or QR code scanner. Any user with tag and swipes to enter at back door for their booking is not required to sign in as your information has been registered when you swipe in.
7. Increased cleaning	
<ul style="list-style-type: none"> Reduce high touch areas High touch areas cleaned between bookings. 	<ul style="list-style-type: none"> Hirer to open door to function room before bookings for entry and exit. Sanitiser on venue entry and exit. Venue to clean high touch areas between each booking. All bookings confirmed week prior on what's on.
8. Restricted for entry	

<ul style="list-style-type: none"> • All bookings entered and exited venue with hirer/person in charge of booking. • Auto doors locked. • No general public permitted in venue. 	<ul style="list-style-type: none"> • Only those recorded with contact tracing to enter venue. • Subway to close grate with no access from public, with the exception of Subway staff having access to public toilets. • Each booking to have hirer/person in charge of booking entering with group.
9. Social distancing inside/outside venue	
<ul style="list-style-type: none"> • Communication sent to attendees re requirements. • Bollards/cones use. • Social distancing inside venue 1m. • Room set ups. 	<ul style="list-style-type: none"> • Participants to use coned waiting area. • Signage illustrating social distancing requirements on entry doors. • Bollards and cones used in near car parks to reduce risk of people congregating where there is traffic. • All tables and seating arrangements to be 1m apart.
10. Different entry/exits	
<ul style="list-style-type: none"> • Back door only for entry. • Front door for Arena Gym Members only. 	<ul style="list-style-type: none"> • Communication sent to all participants. • Entry via back door with hirer/person in charge with swipe entry or let in via PGA event staff.

11. Terms of entry – All Users.	
<ul style="list-style-type: none"> • Activity on courts must follow worksafe and SNZ guidelines https://sportnz.org.nz/assets/Uploads/Play-Active-Recreation-and-Sport-at-Alert-Level-2.pdf https://worksafe.govt.nz/managing-health-and-safety/novel-coronavirus-covid/operating-safely-at-alert-level-2-what-you-need-to-think-about/ If this can't be achieved your booking will not go ahead. • Identify Covid 19 special additions to the Terms of Entry. • Display these at main entry, website and FB. Send to users to pass onto their participants. 	<ul style="list-style-type: none"> • Special Covid-19 amendment to Terms of Entry: <ul style="list-style-type: none"> ○ Patrons over the age of 60 understand and accept they are a high risk category ○ Social distancing to be practiced at all times ○ All visitors to sign in/contact trace either through their organisation or via PGA. ○ No public use of toilets ○ Entry via booking or appointment only ○ Contact tracing is required ○ Hirer to have an organisation sufficiently qualified employee/volunteer, inducted and in control of booking at all times, not a student or trainee.

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| <ul style="list-style-type: none">• All users to agree to contract amendments including terms of entry prior to re-starting their competition. | |
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